

The Manager,
MOUNT CARMEL PUBLIC SCHOOL
KARIKKADU, ADHIRAMPATTINAM ROAD, PATTUKKOTTAI
TAMILNADU ,THANJAVUR , 614602
(M: 7598331907)

**SUBJECT: -FRESH AFFILIATION UPTO SECONDARY LEVEL SWITCH OVER FROM OTHER BOARDS
(ONLY SCHOOLS WHO ARE ALREADY A-regarding_.**

Ref : Application No.: - SL-90226-2324 Dated:20/12/2022

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh affiliation upto Secondary level Switch over from other Boards (only schools who are already a as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1931558
School No	56685
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Switch Over from Other Boards
Period of affiliation	01.04.2023 to 31.03.2028
Year and Month From which admission can be taken in Class-IX	1 April,2023
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2025

Sl. No.	The school is directed to ensure that :
1	The total number of section of the school shall be restricted to 10. Some classrooms of the school are below 500 sq feet. Hence the school is directed to restrict student’s enrolment upto 32 in each section. Further increase of section shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye laws and subject to the availability of room size of greater than 500 sq ft.
2	Urinals for boys and girls students are not available in all the floor. Hence the school is directed to construct sufficient urinals for boys and girls students in each floor and submit the compliance within 3 months on SARAS portal.
3	The proper storage system is not available in composite lab, all the equipments are displayed on the tables. Hence the school is directed to make sufficient storage available, upgrade the lab as per SoPs issued by the Board and submit the compliance within 3 months on SARAS portal.
4	The indoor and outdoor sports facilities are inadequate. Hence the school is directed to upgrade the sports facilities as per SoPs issued by the Board and submit the compliance within 3 months on SARAS portal.
5	The handles fixed in CWSN toilets are not as per guidelines of RPwD act, in some toilets the handles are fixed far away in the wall which will be difficult to hold and in some toilets the handles have sharp edges which may hurt a CWSN person. Hence the school is directed to upgrade the CWSN toilets as per circular no 5/2023 issued by the Board and submit the compliance within 3 months on SARAS portal.

6	As per data filled by the school, the school has not shown any students enrolment beyond class VIII even though the school is affiliated with State Board and applied as a switch over category. Hence the school shall not been allowed for any preponment for registering students in class IX & X prior to 2023-24.
7	The school shall conduct training of its teachers with CoE Chennai within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted with in the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)